

Office of Water ICR Checklist

Information Technology and Data Reporting Requirements

Please complete the attached OW Data Reporting checklist and include it with your ICR application. This checklist is intended for OW ICRs only.

1. ☐ Y ☐ N Does this ICR support the collection of information that will be included in an information technology product such as a data system, database, web application, or modeling application?

If no, then your review is complete. If yes, please enter the name of the information technology product(s) that this ICR supports: _____.

2. All information collected for OW programmatic support must follow this requirement:

Data related to OW programs that is required to meet the EPA Latitude/Longitude Standard¹ shall also be indexed to the NHD, using EPA OW standard formats. Exceptions include groundwater data and data that is related to points greater than two miles from the United States coastline. The WATERS website has NHD indexing formats, tools, and training information [<http://www.epa.gov/waters/tools/index.html>]. More details are available in Appendix 3.

3. ☐ Y ☐ N Does this ICR support the collection of information that will include any ambient water quality, chemical, physical, biological, sediment, tissue or ecological monitoring data?

If yes, then this requirement must be followed:

Monitoring information in STORET [<http://www.epa.gov/storet>]. Any ambient water quality, chemical, physical, biological, sediment, tissue or ecological monitoring data collected as part of a contract must be entered into STORET or made available to EPA in the

Advisory Council for Water Information (ACWI) Core Monitoring Data Elements Standard [<http://www.epa.gov/edr>]. More details are available in Appendix 4.

¹ The Latitude/Longitude Standard, as specified in the EPA Locational Data Policy [<http://www.epa.gov/irmpoli8/polman/chaptr13.htm>], applies to all Environmental Protection Agency (EPA) organizations and personnel of agents (including contractors and grantees) of EPA who design, develop, compile, operate or maintain EPA information collections developed for environmental program support.